

All sections MUST be completed

YOU MUST INCLUDE THESE DOCUMENTS WITH YOUR APPLICATION:

- A copy of all educational qualifications and transcripts in English relevant to the course
- A copy of your passport photo page
- Proof of English language – e.g. IELTS, TOEFL, TOEIC, iGCSEs, school report
- A personal statement saying why you want to study this course with us - please attach
- A reference letter from your school or college

Section 1: Personal Details

You must give us a full address, telephone number and email. Please make sure we can read this information easily.

All students under 18 must have a guardian in the UK. If you need more information about this, please contact us when you have completed the rest of this application form.

Family Name Country of Birth

Other Name(s)..... Nationality

Age Date of Birth Gender: Male Female

Home address (your address in the country where you are going to apply for a student visa)

UK Contact Person (if any)

Name of Contact

Address of Contact.....

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.....

Please tick: Relative Friend Guardian

Required by all students who will be under the age of 18 at the start of their course

Telephone Number.....

Telephone Number

Email.....

Email

Section 2: Qualifications

Write your most recent qualifications first. If you are still waiting for results, write 'pending' instead of grades.

Name of university/college/school attended	Subjects and levels studied	Grades obtained	Qualification award date

Section 3: Which Course Are You Applying to Study?

International students **may only study full-time** at:

- **Advanced level e.g A Levels, BTEC Level 3 Diplomas/ Extended Diplomas and International Foundation**
- **Level 4 and above e.g Foundation Degrees and Hons Top Up Degrees**
- **English Language Programme e.g. Intensive English Programme**

Please write the exact course details – shown on the website or in the prospectus

Course Title

Start Date

Section 4: Funding

A deposit of 50% of the course fee is normally required to secure your place on a course if an offer is made; the remaining 50% is to be paid on enrolment. Applicants must also have enough funds to cover their living expenses when applying for a student visa.

Please visit **www.ukvisas.gov.uk** for more information.

Who will pay your fees? Please provide the full name and postal address of your financial sponsor, in addition to a contact telephone number and email address

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Section 5: English Language

Offers for places on courses are conditional on applicants meeting the minimum level of English for each level of study. Please see the UK Border Agency website for the latest Secure English Language Test (SELT) approved list. Our minimum English language entry requirements are:

- **Advanced Level:**
IELTS 5.0 or equivalent
- **Foundation Degrees and International Foundation:**
IELTS 5.5 or equivalent
- **Hons Top Up Degree:**
IELTS 6.0 or equivalent

Copy of your English Language qualification included in your application (please tick one)

- IELTS
- TOEIC
- TOEFL
- iGCSE
- Other (Please state)
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- I am planning to achieve the following SELT prior to starting my course
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Section 6: Work Experience

Tell us about your work experience or training since you left school or college. Please explain any gaps e.g. for study

Dates (from - to)	Name of employer/training body	Job title & nature of work/training

Section 7: Reference

Please attach one reference letter. Your referee should be from your most recent school/college/university. The reference needs to be on letter headed paper.

Reference included

Section 8: Accommodation

We expect international students under 18 to live with a host family arranged by Wakefield College, or to live with relatives or a guardian. This is compulsory for students under 16. (Please complete UK contact details in section 1)

Do you need a host family? Yes No

If not, please give details of your accommodation arrangements

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Section 9: Additional Support

The college supports international students in as many ways as possible.

Please give details of any medical or other conditions that may require special arrangements or support

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Section 10: Travel History - UK BORDER AGENCY REQUIREMENT

Have you ever studied in the UK on a student visa before? Yes No *If yes please provide full details with dates*

If applying from overseas have you ever visited the UK before? Yes No *If yes please provide full details with dates*

Have you ever been refused a visa to enter the UK? Yes No *If yes please provide full details with dates*

Which other countries have you visited within the last 5 years?

Have you ever been refused a visa to enter the USA, Canada, Australia or New Zealand in the last 5 years? Yes No

Section 11: Offences - UK BORDER AGENCY REQUIREMENT

Have you ever been charged with a criminal offence? Yes No *If yes please provide full details with dates*

Section 12: How did you hear about Wakefield College?

British Council Agent *(Please state name of Agent)*

Current/former student Website Other (please state)

Section 13: Declaration

Your application will not be processed unless it is signed and dated.

You will be required to bring original copies of transcripts and certificates when you enrol.

By signing this application form you acknowledge that you understand and agree to your details being disclosed to staff within the College and to relevant authorities deemed necessary by the College.

If you accept an offer and fail to attend without explanation, the relevant authorities will be informed.

If I am accepted as a student of Wakefield College I agree to pay all fees in advance, to attend all classes and to abide by College rules. I understand that fees cannot be refunded after the start of the course

Signature Date

If you are under 18 please include the signature of parent/guardian below:

Signature Date

Please return applications to:

International Manager, Wakefield College, City Campus, Margaret Street, Wakefield, West Yorkshire WF1 2DH.

Tel: +44 1924 789111 **Fax:** +44 1924 789174 **Email:** TheInternationalCentre@wakefield.ac.uk **web:** www.wakefield.ac.uk #wakefieldcollege

Disclaimer: our international procedures are dependent upon current UK Border Agency directives. The information given on this form may be subject to change at any time.