



Progression Agreement

Between:

Wakefield College

and

All secondary schools and academies.

For progression to:

Level 1 Programmes

from

Key Stage 4 with the appropriate entry qualifications for their chosen area of study.

This Progression Agreement applies to entry from September 2012. This Progression Agreement is initially agreed for a 3 year period. The content of this Progression Agreement will be evaluated by Wakefield College, annually in June of each year.

1. Programme Entry Criteria

To study for a Level 1 programme at Wakefield College, young people should have achieved a minimum of Entry Level 3 qualifications in English and maths. Additional entry requirements which are specific to particular programmes will apply. These can be found in the Wakefield College prospectus or online at www.wakefield.ac.uk/studywithus

(Where the young person has not yet achieved a Level 2 qualification in English and/or mathematics, they must undertake a programme of study which will enable them to work towards this. It is anticipated that the majority of young people on Level 1 programmes will undertake Level 1 Functional English and Level 1 Functional maths.)

2. Application Process

Young people meeting these requirements should apply to access Level 1 programmes at Wakefield College using the Common Application Process via www.applywakefield.org.uk or through the College's application form which is available in our prospectus or via http://www.wakefield.ac.uk/_Downloads/FullTimeApplicationForm.pdf

Learners who have met the entry criteria and demonstrate enthusiasm and commitment to the programme, will be guaranteed an initial interview at the

College. If learners have not yet met the entry criteria, but there is evidence from the sending school that they expect this to be the case, learners will be guaranteed an initial interview at the College.

Information regarding the particular needs of a learner (e.g. additional support needs) will be shared between representatives for the purposes of admissions and student support, in line with the Wakefield College's standard procedures, data protection policy and safeguarding policy.

3. Understanding Further Education

Young people are invited to attend Wakefield College's Open Evening for post-16 provision during Year 11.

Month/Date	Activity
Year 10	Taster Days
September of Year 11	Prospectus assemblies in schools
6 th October 2011	Open Evening at Wakefield Campus
13 th October 2011	Open Evening at skillsXchange
20 th October 2011	Open Evening at Thornes Park Campus
November	Applications welcomed via www.applywakefield.org.uk
May	Online applications close
June/July	Pre-induction Activities

4. Personal, Career and Development Planning

Partner schools should complete an at-risk form for any student whom they believe to require additional support, advice or monitoring and forward this to Wakefield College before the end of year 11 or on request.

Young people are encouraged to prepare an Individual Learning Plan during Key Stage 4, in partnership with their school or Connexions PA, to help them fulfil the requirements set out in this Progression Agreement.

Young people will be supported via a Personal Tutor upon successfully joining provision.

Impartial information, advice and guidance (IIAG) is available before, during and after a young person's time at Wakefield College. They will receive support in taking the next step in their learning or to employment.

Month	Activity
All year round	www.justaskwakefield.org.uk
All year round	www.applywakefield.org.uk
All year round	KUDOS via www.justaskwakefield.org.uk

5. Curriculum Planning and Development Activities

Required elements:

The curriculum at Wakefield College is reviewed annually to ensure it is meeting the needs of its learners and young people applying for provision. The www.applywakefield.org.uk website is updated to provide accurate information to young people.

Open evenings are held on an annual basis for those considering Wakefield College as their post-16 destination. The latest curriculum information is available at this event.

6. Publicising the Progression Agreement

Careers Advisors, Connexions PAs and any other IAG practitioners at the sending institutions are to be made aware of the Progression Agreement as soon as it commences in June 2011 for the 2012/13 admissions cycle.

The Progression Agreement is also available for download from www.wakefield.ac.uk

7. Modification or Termination of the Progression Agreement

The Progression Agreement may be withdrawn or amended during its annual review. The current version of the Progression Agreement is available from www.wakefield.ac.uk. Progression Agreements distributed by third parties may not represent the current agreement.

8. Review of the Progression Agreement

The Progression Agreement will be reviewed by Wakefield College in June of each academic year.

Signatures

Approved by senior representative of *sending organisation*

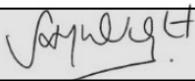
Signature:

Date:

Name:

Position:

Approved by senior representative of Wakefield College

Signature: 

Date: 12/08/11

Name: Sam Wright

Position: Principal

Frequently Asked Questions

What is a Level 1 Programme at Wakefield College?

A Level 1 programme will include qualifications in:

- *The area relating to career interests/aspirations*
- *Personal and social development*
- *Literacy/English*
- *Numeracy/Maths*

A Level 1 programme may include additional qualifications.

Which areas are available at Level 1 at Wakefield College?

The most up-to-date list is available at www.applywakefield.org.uk or by visiting the Wakefield College website at www.wakefield.ac.uk/studywithus .

Currently, the following areas are on offer, but these are updated regularly so do check the website for the latest information.

Beauty Therapy
Childcare
Construction
Engineering: Performing Engineering Operations
Expressive and Creative Arts
Hair & Beauty Combined
Hairdressing
Health & Social Care
Hospitality
IT
Motor Vehicle
Motorcycle Studies
Painting and Decorating
Plumbing
Public Services
Retail Business
Sport

What are the entry requirements for Level 1 programmes?

We would normally expect young people to have literacy and numeracy skills at Entry Level 3 and particular programmes have additional criteria where this is needed to give young people a good chance of succeeding on their chosen programme.

Entry requirements for each programme are listed in our prospectus and online. A copy of our prospectus is available for every Year 11 student in Wakefield.

Entry requirements are also available online at www.applywakefield.org.uk or by visiting the Wakefield College website at www.wakefield.ac.uk/studywithus