

Risk Assessment

	Operation of College Buildings During Coronavirus (COVID-19)– PPE		
Campus/Location	All College Sites	Curriculum/ Service Area	Whole College
Date of initial assessment	06/05/20	Name of person (Risk Assessor)	Diane Henry
Updates	01/06/20, 11/06/20 24/07/20, 26/10/20, 12/03/21, 14/05/21, 16/05/21, 17/08/21, 30/11/21		
Reviewed by	Jason Pepper 18/05/2020	Reviewed by	Karen Sykes 18/05/2020
Issued for consultation with/on	Trade Unions 18/05/2020	Response Received	Trade Unions 28/05/2020, 11/06/2020
Who might be harmed and how?			
Staff/Students ✓	Biological	Cleaners, engineers etc ✓	Biological
Support Staff ✓	Biological	Other (Please specify) ✓	Visitor/member of public

What are the hazards? (e.g. mechanical, electrical, chemical, biological, noise, trip hazards, manual handling, working at height.)	What control measures are already in place?
1. Physical Space, Movement, Social	<p>This risk assessment has been updated to incorporate the Prime Ministers announcement on 27/11/21 on the temporary introduction of new measures as a result of the Omicron variant.</p> <p>Staff reminded to follow good practice on social distancing via audio messages played at regular intervals throughout College.</p> <p>Updated visual reminders for the start of the new academic year in key areas around College to highlight social distancing.</p>
2. Infection, Protection and Control	Curriculum/ Service Area risk assessments will identify if there is a requirement for Covid-19 PPE

	<p>Staff required through risk assessments to wear PPE are trained in the correct fit, use and disposal. The college will follow Government/ DfE guidance for the appropriate PPE requirements for the particular task/ activity.</p> <p>Where PPE is worn to provide protection from other hazards such as dust, chemicals etc, the normal PPE should be worn for the task in hand</p>
3. Additional Staff and Student Welfare Measures (including PPE)	<p>Health and safety to approve all purchases of PPE to ensure compliance with current legislation, and Government guidance</p> <p>PPE sourced from reputable suppliers and from multiple sources to maintain stock supplies</p> <p>Health and safety to liaise with all staff who are required to wear PPE to identify if there are any issues with the fit/ durability/ comfort and where possible identify alternative solutions</p> <p>Health and safety to monitor staff use of PPE and offer guidance if required on correct use, fit, and disposal</p> <p>Health and safety to monitor any amendments/ changes to guidance in respect of requirements to PPE and update risk assessments and communicate the changes to the relevant staff</p> <p>Staff requiring additional PPE stock sourced and issued via health and safety</p> <p>Staff will be briefed on all control measures and issued with the relevant Risk Assessment's.</p>
4. Managing Symptoms	N/A
5. Group Size and Reducing Contact	N/A
6. Shared Resources	N/A
7. Contractors and Visitors	N/A
8. Transport	N/A
9. Managing Accidents and Emergencies	N/A

Are extra precautions needed?		
If yes, please describe.	Who has been asked to do this?	By what date?
Review guidelines from Government and DfE for updates/amendments and review/update risk assessments. Updates/amendments will be communicated to all staff	Health and Safety	As changes occur

	Review 1	Review 2	Review 3	Review 4	Review 5	Review 6	Review 7	Review 8	Review 9
Name	D. Henry	D. Henry	D. Henry	D. Henry	D. Henry	D. Henry	D. Henry	D. Henry	D. Henry
Date	01/06/20	11/06/20	24/07/20	26/10/20	12/03/21	14/05/21	16/05/21	17/08/21	30/11/21